

NEWAH Supported WHS/HS project Stages

1. PROJECT PREPARATION PHASE

(6 months)

- ↳ District selection and coordination with DDC, DWSDO and sector agency within the district
- ↳ Memorandum of understanding with DDC
- ↳ Information to district level or local level Water and Sanitation service delivery project partner
- ↳ Project interest demand by the project partner along with their org. profile
- ↳ Project partner appraisal
- ↳ Orientation to project partner on project requirements and distribution of project proposal form
- ↳ Collect project proposal and make appraisal
- ↳ Pre- feasibility study of selected projects
- ↳ Ask community to register the proposed water source, if not already registered (in Hill projects)
- ↳ Detail base line study and technical survey
- ↳ Project design
- ↳ Prepare Project Appraisal Summary form (PASF)

2. SOCIAL PREPARATION PHASE

(6 months)

- ↳ Action plan for social preparation phase
- ↳ Site office Management
- ↳ Partner Workshop/project agreement
- ↳ Project/partner staffs selection/ training
- ↳ Water point user group formation and WHS/HS Users Committee formation
- ↳ Project bank account open (joint with project partner and WHS/HS UC)
- ↳ Ignition PRA
- ↳ Conduct different community level training
- ↳ Health, hygiene and gender awareness campaign
- ↳ Community meeting
- ↳ Initial maintenance fund collection
- ↳ Sanitation demand collection
- ↳ Material management - non local
- ↳ Material management - local
- ↳ Community initiation for no open defecation/latrine construction start

3. IMPLEMENTATION PHASE

(6-9 months)

- ↳ Community action plan for implementation phase
- ↳ Water & sanitation infrastructure construction
- ↳ Water quality testing
- ↳ Continue health and hygiene education
- ↳ Public health and awareness campaign
- ↳ Regular WHS/HS UC meeting
- ↳ Regular O & M fund collection
- ↳ Practicing community self –monitoring tools
- ↳ Regular project implementation monitoring
- ↳ WHS HS UC and care takers refresher training on project sustainability
- ↳ Declaration of basic sanitized community
- ↳ Latrine use and its O & M monitoring
- ↳ Education on multiple water use including kitchen gardening training
- ↳ Savings & credit initiatives on completion of the project
- ↳ Project output evaluation
- ↳ Project partner evaluation
- ↳ Project completion agreement sign
- ↳ District level sector agency information of the project completion
- ↳ Prepare Project Completion Report (PCR)

4. POST PROJECT MONITORING PHASE

(2 years)

- ↳ Post project monitoring by WHS/HS UC
- ↳ Post project monitoring visit and or longer term sustainability monitoring by the staff
- ↳ Continue WSUC meeting
- ↳ Regular operation and maintenance fund collection and promote SC activities
- ↳ Post commissioning WHS/HS UC training
- ↳ Best WHS/HS UC and caretaker Award
- ↳ Outcome evaluation